

**BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT**  
**LANDSCAPE COMMITTEE AND WORKSHOP**  
**APPROVED MONTHLY COMMITTEE MINUTES**

Meeting Date/Time: January 2, 2020, 3:00 PM, Community Center

FROM: Rita Castle Smith, Chair and Secretary                      Committee: Landscape Committee

Attendees: Rita Castle Smith, Laura Filler, Scott Verrill, Tom Logie, Paul Fisher (Liaison).

The notice of the meeting was posted as per CDD requirements.

A quorum was established to conduct committee business.

Public comments on January 2, 2020 Agenda: None. **Voted**

**and Recommended Action of the Committee:**

1. The committee unanimously approved/adopted the January 2, 2020 Agenda.
2. The Committee unanimously waived the reading and approved the December 5, 2019 committee minutes.
3. The committee reviewed and recommended approval of several pending invoices as per Board Liaison request.
4. The committee, with regret and appreciation, accepted the resignation of committee member Tom Logie. Mr. Logie provided valuable input to several key projects and his legal expertise will be missed. We thank him for his dedication to our community.

**Minutes Indicating the status of other priority projects, issues and/or discussion:**

UNFINISHED BUSINESS:

-- Landscaping: BrightView (BV) Account Manager participated in the discussions.

--The committee reviewed the status of pending/recent work proposals, including:

--Monument palm tree trimming of dead palm fronds and recommended additional fronds to be removed.

--Bud Drenching of tall palms throughout community (completed).

--Revisions to Community Center planting beds (pending).

--Removal of dead magnolia tree in commercial area (Pending).

--Beds and tree at corner of Boulevard and Palmetto Palm Way.

- Removal of dead shrubs in planting beds (on-going).
- Sod replacement throughout community (proposal for consideration at February meeting).
- Irrigation work in commercial area (zone repairs completed)
- Requested identification of wells and controller clocks throughout community.
- The install of red and white geraniums in the two front planting beds has been completed.

**NEW BUSINESS:**

--The committee discussed the upcoming renewal of the CDD Landscape Contract with BrightView and requested committee members to review the current contract and be prepared to discuss revisions at upcoming committee meeting. These revisions will be used to develop the Scope of Work for contract interviews with potential vendors.

--The committee reviewed pending BV Invoices and work proposals for payment.

--Holiday lights will be removed on January 4.

**PUBLIC COMMENTS:** NONE.

**MEETING ADJOURN:** The committee meeting was adjourned at 4:32 PM.

Submitted by Rita Castle Smith, Chair.